



TECHNICAL EXPERTISE

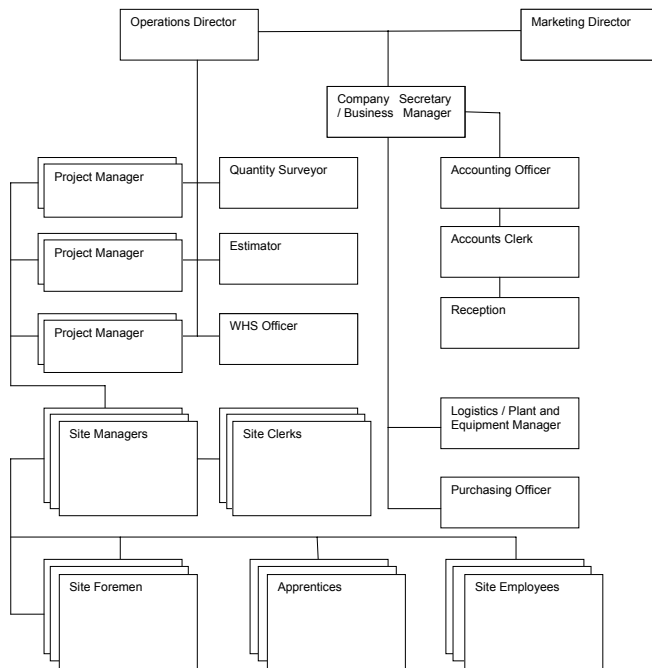




TECHNICAL EXPERTISE

PROJECT ORGANISATIONAL STRUCTURE

The Organisation Chart detailed below shows our structure for a recent Project. The Company adapts its organisational structure to suit the nature of the Project, maintaining direct lines of communication and therefore few levels of management.



The Directors ensure that staff appointed to all management positions have been given the authority to make the decisions necessary to achieve the Project goals.

The company engages staff on the basis of their experience on a range of Projects, their technical expertise, and their ability to communicate successfully with the Client, subcontract companies, and management staff at all levels in the organisation.





TECHNICAL EXPERTISE CONTINUED

WORKING RELATIONSHIPS WITH STAKEHOLDERS

Ri-con Contractors maintains a Management System that documents the responsibilities of all personnel in the completion of Company projects. Brief details of how the Company achieves a positive and productive working relationship with the different stakeholders are as follows:

Prior to starting a project the Directors, Project Manager, and Site Manager review all project documentation to ensure client specifications are fully understood and subsequent work exactly meets client requirements. The review process addresses all aspects of the work from the initial documented requirements through all aspects of equipment, process and personnel necessary for achievement of those requirements.

Next, the Project Manager and Site Manager ensure that the specific client requirements are clearly described and communicated to all staff and contractors at the work site. Through training and regular communication they ensure that staff and contractors working on the project understand client requirements and provide the expected quality of work. Measurement of client satisfaction is inherent in many of the procedures and feedback is analysed and acted upon.

Throughout the project, client satisfaction is monitored through scheduled and informal meetings and, in the unlikely event that they are necessary, amendments are made to improve performance. Formal monthly meetings between the Project Manager and the Client will be established, as will formal communications systems (as per Master Builders Australia guidelines) including:

- Requests for Information
- Request for Time Extension
- Variation Requests





TECHNICAL EXPERTISE CONTINUED

THE PUBLIC

Managers understand there is a possibility that construction work may have some minor impact on local members of the community in the vicinity of the work site. They are readily available and willing to communicate with the community and immediately respond to any concerns in this area. They will also make material available which will keep the community fully briefed on work progress and will personally address issues with individuals or community groups as they arise.

STAFF AND CONTRACTORS

Site managers are selected on the basis of their ability to manage work projects and get the best available performance out of site staff. To this end the Project and Site Manager provide a safe work environment that conforms to the requirements of the Company's Occupational Health and Safety Management System. Consultation with staff and contractors is conducted informally and through formal Tool Box Talks and Daily Construction Reports. These tools also provide a venue for information and training in the various aspects of the project and any amendments to the Management System or work instructions.

SYSTEMS AND PROCESSES USED IN MANAGING THE PROJECT

Ri-con Contractors uses the following systems to manage its construction projects:

- Microsoft Project is used to plan and manage projects
- The Ri-con Contractors Pty Ltd Quality System (certified to AS/NZS ISO 9001:2000 Quality management systems) is used to manage the quality of its work processes and the relationships the Company develops with stakeholders.
- The Ri-con Contractors Pty Ltd Occupational Health and Safety Management System (certified to AS/NZS 4801:2001 Occupational health and safety management systems)
- Management of the Project budget, costs and cost variations is the responsibility of the Project Manager.
- Innovative methods, systems and processes
- Construction Methods





TECHNICAL EXPERTISE CONTINUED

HOME VALLEY STATION

Ri-con Contractors project managed the construction of accommodation and other facilities at a remote station in the Kimberley area of Western Australia. Part of the scope of work required power generation. As the resort was situated 140km from the nearest town and needed to generate over 360KWA to sustain itself, the system needed to be flexible and reliable. In order to maintain the building program all generators and control panels were pre-fitted in containers, thereby eliminating any lead time.

From day one generators were sourced, installed, and commissioned before coming to site.

EL QUESTRO RESORT

As Ri-con was involved from the planning stages of this project, we were able to advise the Client of possible practical money saving techniques at the grass roots level. For example, the Company was responsible for the design of all the "tent accommodation". The steel structure could be pre fabricated and had all the canvas material pre made, thereby reducing the time and cost of establishing a builders' camp. Similarly, we developed ensuite that were pre-fabricated and loaded onto trucks ready for installation. This process reduced the number of trades required to be at this remote site and resulted in the project being more economical and construction being completed in a record time for this area.

INNOVATIVE SYSTEMS AND PROCESSES

In essence, to be competitive in the current market Ri-con needs to stay a step ahead. In the remote areas where we operate, all emphasis is on quality workmanship and having trades people ready and available. By looking after its people, and flying them in and out of these remote areas, the Company ensures it always has fresh and safe hands on site. If required, we can provide any number of carpenters to a project, a flexibility that is not shared by our local competition in these remote areas.

